

## Application Checklist

- Submit an inquiry & create Ravenna profile
- A parent virtual visit is required
- Preliminary application & non-refundable application Fee of \$100  
*Kindergarten applicants must be 5 years old by November 30, 2022*
- Schedule cognitive assessment (*K-grade 2*)
- Register for an entrance exam (*all grades*)

## Supplementary Forms

- Student activities
- Parent statement
- Student/Family photos

## Request Two Teacher Recommendations

- Current year teacher
- Last year teacher (*optional*)
- No teacher recommendation form for schools with a policy of not writing recommendations

## Request Transcripts/Report Cards

*Not required for kindergarten applicants*

- Current year
- Last year

## Key Dates

### September 1

Application opens

### January 6

#### Application Deadline

- Preliminary application
- Student activities
- Parent statement
- Student/Family photos

### February 1

Transcripts/Report cards due  
Teacher recommendations due  
Cognitive assessments due  
ISEE/SSAT scores due

### March 18

Decisions released in Ravenna  
after 4 p.m.

### March 25

Contracts and deposit due for those  
offered admission

### June 15

Full tuition due

**Submit an inquiry and create a Ravenna profile at [www.Ravenna-hub.com](http://www.Ravenna-hub.com)**

- It's important that all information in the Ravenna profile is complete and current. This includes household information (both parents, if applicable), siblings, current school and correct grade. If you have more than one profile for the same child, those should be merged into one to avoid confusion.

**A parent visit is required, virtual or in-person.**

- Most admission events will be virtual this year.
- Registration is required for all events.
- Coffee & Conversation: Meet the admission team via Zoom and learn more about the admission process in detail with a time for questions and answers.
- Virtual Open House will provide an opportunity to learn more about Harker from our key administrators and admission team.
- Grade Level Previews will be hosted virtually by our teachers, who will share information specific to that grade level.
- In-person Open House provides an opportunity to visit our beautiful lower school campus.

**Submit the preliminary application and \$100 non-refundable application fee via [Ravenna](#) on or before Jan. 6, 2022.****Submit the supplemental documents on or before Jan. 6, 2022.**

- Student Activities
- Parent Statement
- Student & Family Photos

**Request teacher recommendations.**

- Recommendations are delegated/sent to teachers through Ravenna. Teachers will complete the electronic form and upload via Ravenna.
- One recommendation should be completed by the *current classroom teacher (required)*.
- One recommendation can be completed by *last year's classroom teacher (optional)*.
- Schools that have a policy of not writing teacher recommendations must submit the "No Teacher Recommendation" form from the principal/director. This form is delegated/sent through Ravenna. We do not accept alternative form letters.
- We do not accept recommendations from coaches, tutors, parents and extracurricular teachers.

**Request transcripts/report cards (Grades 1-5)**

- Sign and send the transcript release form to your child's school.
- School transcripts can be uploaded to [Ravenna](#) by your current school's registrar. We recommend requesting these early as it can take several weeks to process the documents.

**Schedule the cognitive assessment (K-grade 2)**

- Schedule an appointment September-January with a licensed psychologist. Results should be sent directly to our office from the examiner. Guidelines and our preferred psychologist list can be found in Ravenna.

**Schedule the entrance exam (K-grade 4) through [Ravenna](#)**

- Appointments will be available October-January.
- K-2: readiness/skills assessment in person at Harker
- Grades 3-4: ISEE in person at Harker

**Schedule the ISEE and student visit (Grade 5)**

- Grade 5 applicants will take the ISEE or SSAT at a testing center and send test scores to Harker.
- Test results must be received by Feb. 1, 2022.
- We recommend that you register early for your preferred test location and date on the ISEE website. You may take the exam at any testing site. For the results to arrive in time, students should take the test between October-January.
- A student visit will be scheduled with our teachers in January/February.

*Your application is considered complete and will be reviewed by the admission committee when all supporting documents are received.*